



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, SEPTEMBER 5, 2023 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Johnson called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Councilpersons Becker, Jaeckel, Lescohier, Schultz and President Johnson. Also present: City Manager, City Clerk/Treasurer, City Attorney, City Engineer and Park & Recreation Director.

3. PUBLIC HEARING – NONE

4. PUBLIC COMMENT

Michael Ingalls, 1255 Whitewater Avenue – he stated he is an independent journalist and interviews the Police Departments. He states he was denied public records from the Police Department. He stated he follows Police Officers when they are on duty.

John Hausz, 104 Jefferson Street – he would like the public aware of a Special Deer Hunt for Disabled Hunters, Veterans and have offered up his property for the event October 7 thru October 15.

Jodie Raddatz, 1245 Janette Street – She inquired why a Police Officer was present at the City Council meeting.

Karole Yonker, 615 Short Street – She referenced a City park at 300 block of Wilcox Street.

5. CONSENT AGENDA:

- a) Review and possible action relating to the minutes of the August 15, 2023 regular Fort Atkinson City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b) Review and possible action relating to the minutes of the August 22, 2023 regular Plan Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- c) Review and possible action relating to the minutes of the August 28, 2023 Loan Review Committee meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- d) Review and possible action relating to the minutes of the August 29, 2023 Sex Offender Residence Board meeting (Ebbert, Clerk/Treasurer/Finance Director)*

- e) Review and possible action on Special Event: St. Joseph Fall Festival Saturday, Sept. 9, 4 p.m. to 9 p.m. and Sunday, Sept. 10, 10 a.m. to 6 p.m. at St. Joseph Catholic Church (Ebbert, Clerk/Treasurer/Finance Director)*
- f) Review and possible action on Special Event: Trinity Rally Day, Sunday, Sept. 10, 9 a.m. to 12 p.m. at Barrie Park (Ebbert, Clerk/Treasurer/Finance Director)*
- g) Review and possible action on Special Event: Trunk or Treat, Tuesday, Oct. 31, 6 to 8 p.m. at Jones Park (Ebbert, Clerk/Treasurer/Finance Director)*
- h) Review and possible action on Special Event: Holiday Market, Open House, Trolley and Carriage rides, Saturday, Dec. 2, 9 a.m. to 3 p.m. downtown locations (Ebbert, Clerk/Treasurer/Finance Director)*
- i) Review and possible action relating to Temporary Class "B" Retailer's Licenses for St. Joseph's Catholic Church – St. Joseph's Fall Festival September 9-10, 2023 (Ebbert, Clerk/Treasurer/Finance Director)*

Becker moved, seconded by Jaeckel to approve the Consent Agenda items 5.a. to 5.i. Motion carried unanimously.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS:

- a) Proclamation recognizing Suicide Prevention Month (Houseman, City Manager)*

Lescohier moved, seconded by Schultz to approve the Proclamation recognizing September as Suicide Prevention Month in the City of Fort Atkinson Motion carried unanimously.

7. RESOLUTIONS AND ORDINANCES:

- a) Review and possible action relating to a Resolution Requesting exemption from the County Library Tax for the City of Fort Atkinson (Houseman, City Manager)*

Manager Houseman discussed that the Jefferson County Board had established a County Library Service and levies a County Library Tax. State Statutes provide that a municipality is exempt from this County Library Tax if the municipality levies a minimum amount for public library services. Annually in September, the County calculates the minimum levy for municipalities to qualify for this exemption. In August, the City received the attached letter from the Jefferson County Finance Department reminding the City of the minimum appropriation to the Dwight Foster Public Library in order to be exempt from paying the County Library Tax. Per the attached documentation and statutory calculation, the City is required to appropriate at least \$306,446 to the Dwight Foster Public Library to be exempt from the tax. The City is proposing to levy \$616,511 in property taxes to fund Library operations in 2024. This amount exceeds the minimum appropriation for exemption from the County Library Tax.

Lescohier moved, seconded by Becker to approve the resolution requesting exemption from the County Library Tax for the City of Fort Atkinson. Motion carried unanimously.

- b) Review and possible action relation to a Resolution recognizing World Migratory Bird Day on October 14, 2023 (Houseman, City Manager)*

Manager Houseman discussed that annually since 2016, the City of Fort Atkinson has recognized the second Saturday in May as World Migratory Bird Day as part of the City's "Bird City" designation. This year staff is recommending that the City also recognize the second

Saturday in October (October 14th) as World Migratory Bird Day in order to ensure the City's Bird City designation. The fall observance of World Migratory Bird Day (WMBD) will be held on October 14, 2023 and encourages citizens to celebrate the beauty of migratory birds and to support efforts to protect and conserve them and their habitats in our community.

Becker moved, seconded by Schultz to approve the resolution recognizing World Migratory Bird Day on October 14, 2023. Motion carried unanimously.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

a) City Manager's Report (Houseman, City Manager)

No action required.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS:

a) Review and possible action to appoint Robert Cassiday to the Fort Atkinson Community Foundation Board of Directors (Houseman, City Manager)

Becker moved, seconded by Lescohier to appoint Robert Cassiday to the Fort Atkinson Community Foundation Board of Directors for a five-year term. Motion carried unanimously.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Lescohier moved, seconded by Jaeckel to approve the list of Verified Claims and authorize payment. Motion carried unanimously.

13. ADJOURNMENT

Schultz moved, seconded by Jaeckel to adjourn. Meeting adjourned at 7:30 pm.

Respectfully submitted,

Michelle Ebbert

City Clerk/Treasurer/Finance Director